

The Brave

West Georgia College

CARROLLTON, GEORGIA

Student Handbook

1957 - 1958

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TABLE OF CONTENTS

ADMINISTRATIVE OFFICERS	9
President	9
Registrar	9
Comptroller	10
Dean of Administration	10
Dean of Women	10
Dean of Men	11
Librarian	11
STUDENT COUNCIL	11
Constitution	12
By-Laws	15
Offices and Elections	16
LIFE AT WEST GEORGIA COLLEGE	19
Voluntary Religious Association	19
Assembly	20
Dining Hall	20
Clinic	20
Libraries	20
College Book Store and Student Lounge	21
Post Office	21
Awards	22
Student Publications	22
Intercollegiate Athletics for Men	23
Student Organizations	24
MAJOR ACTIVITIES	30
Fall Quarter:	
Freshman Orientation	30
Rat Week	30
Football	30
Homecoming Festivities	31
Religious Emphasis Week	31
Theatrical Production	31
Christmas Concert	31

Winter Quarter:	
Basketball	31
Sweetheart Dance	32
Debate Tournament	32
Theatrical Production	32
Spring Quarter:	
Baseball	32
Science Convention	32
Easter Observance	32
West Georgia College Week	33
Parent's Day	33
May Day	33
Theatrical Production	33
Spring Dance	34
Spring Choir Concert	34
President's Reception for Graduates	34
Graduation	34
REGULATIONS	35
Participation in Student Organizations	35
General Regulations	35
Dormitory Procedures	39
Women's Dormitories	40
Men's Dormitories	43
Library Regulations	45
Grades and Quality Points	46
Absences	46
Scholastic Probation	47
Disciplinary Probation	49
Entertainment	50
SCHOOL CALENDAR	51
FOOTBALL SCHEDULE	52
ALMA MATER	53

TO THE STUDENT PERSONNEL OF
WEST GEORGIA COLLEGE

The faculty joins me in giving you a most hearty and cordial welcome. Our campus is a friendly place. Traditions are a way of life in any college community. This mode of living is characteristic of ladies and gentlemen the world over. Such statements, as college bred; tolerant and understanding; a scholar and a gentleman—all spring from the indefinable something we attain through living in and becoming part of a school in which traditions are honored.

Here at West Georgia we are gradually building up some excellent customs—customs that are becoming traditions.

This pamphlet is printed by the West Georgia College Student Council. It contains information which has been found helpful to our faculty and students.

Cordially,

IRVINE S. INGRAM, *President.*



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TO THE STUDENTS OF WEST GEORGIA COLLEGE

For your information and instruction we offer in the following pages the traditions, procedures, and policies of West Georgia College. This handbook is an attempt to briefly explain to you regulations that the college believes both necessary and beneficial to you for your most complete and effective development. Through it you will learn about campus activities and student participation in them.

The instructions set forth herein were not drawn up in any arbitrary fashion. The sum of the best in faculty and student experience over the years, represents long hours of discussion and consultation. They have been altered and amended from time to time when experience has demonstrated that needs and requirements have changed in a changing world. We present them to you in the firm belief that they will contribute to your effectively meeting the challenge and opportunity that life at West Georgia College holds in store for you.

We extend to you our sincere good wishes for a profitable and enjoyable college life.

Cordially,

WILLIAM H. ROW, ED. D.
Dean of Administration

MAX McCORD,
President, Student Council

DAVID PARKMAN,
Vice-Pres. Student Council

BARBARA PARKER,
Secretary, Student Council



ADMINISTRATIVE OFFICERS

The student at West Georgia College ordinarily will come in close contact with a number of administrative officers other than the hostesses and classroom instructors. In order to make it possible to know where to go for specific help the general fields of activity administered by some of the principal administrative officers are given in the following statements.

THE PRESIDENT

Irvine S. Ingram

The President is administrative head of the institution. He represents the Board of Regents and is responsible to the Regents for the overall administration of the College. All official communications from the Regents to the faculty and students and all official communications from the students and faculty to the Regents must be made through the President. The President is the final mediator of problems and policies involving students and faculty and the relationships of the college community with the Board of Regents.

The office of the President is open at all times to students and faculty for consideration of college problems, both personal and official.

THE REGISTRAR

Katie Downs

The Registrar is in charge of evaluation of high school and college credits, planning of student academic programs, administration of testing and guidance activities, direction of the counseling program, recording and filing all academic and personal records.

THE COMPTROLLER

J. E. McWhorter

The Comptroller is the Business Manager of the College. All matters pertaining to purchases, finances and payments of money must be handled through his office.

DEAN OF ADMINISTRATION

William H. Row

The Dean of Administration acts on problems of campus-wide importance, in cases where the observance of college policies are involved. As Chairman of the Administrative Committee, he represents authority, passing judgment on serious breaches of college regulations, on changes in scholastic status, questions relating to living conditions and on the application of college regulations and policy of such a nature as to seriously affect the student body or large segments thereof.

DEAN OF WOMEN

Willie Maude Thompson

Questions concerning life in the girls' dormitories, rooming arrangements and changes, dormitory entertainments, and social functions or general activities which are inter-dormitory in character must be referred to the Dean of Women. The Dean of Women acts as consultant and adviser to individual girl students concerning personal problems of living and making adjustments. Permission to leave the campus overnight and the confirmation of special permissions and requests from home must be cleared through her office.

DEAN OF MEN

Harold C. Steele

The Dean of Men acts as adviser on all matters concerning men students. His office is a clearing house for any activities which involve men such as social functions and dormitory affairs. He also serves as a personal consultant for the men and coordinator between the men of the student body and the Student Council.

THE LIBRARIAN

Annie Bell Weaver

The librarian has charge of the college library and is responsible for its administration. Students will find in the librarian a person who can help them secure the material needed for reading. Order is maintained in the library in order to make it a place conducive to study.

WEST GEORGIA STUDENT COUNCIL

The council acts as a clearing house in scheduling dates for regular meetings of all organizations and in organizing and scheduling the week-end recreational programs. It sponsored the sweetheart dance during the winter quarter.

CONSTITUTION (Adopted November, 1955)

WEST GEORGIA STUDENT COUNCIL

Article I: Name

The name of this organization shall be "The West Georgia College Student Council", an agent of the Student Body.

Article II: Purpose

The purpose of this organization shall be to promote the general welfare of the students of West Georgia College in all phases of:

- a. Physical comfort
- b. Physical, intellectual, and moral growth
- c. Cultivating and experiencing acceptable patterns of good living
- d. Good citizenship based on democratic procedures
- e. Friendship
- f. Good will
- g. Honor: The president of the student body shall have the power to establish an honor committee from members of the student council to promote student self-government
- h. Setting up such procedures in the by-laws which will help insure the purposes stated above

Article III: Membership

Section 1: The council shall consist of the following:

1. Three officers of the student body: President, Vice-President, and Secretary-Treasurer, who also serve in the same capacity on the council.

2. President of V.R.A., Editor of the West Georgian, Editor of the Chieftain.
3. President of the Senior, Junior, Sophomore, and Freshman Classes.
4. Two elected representatives from the day students.

Section 2: No person may represent more than one organization on the council.

Article IV: Sponsorship

Section 1: The organization shall be sponsored by the Student Government Committee appointed by the President of the college, of whom the Administrative Dean is Chairman.

Article V: Officers

Section I: The officers and their duties shall be as follows:

The President shall preside at all meetings and perform such functions as are demanded by such office. Robert's Rules of Order shall be the guide.

The Vice-President shall act in the absence of the President.

The Secretary-Treasurer shall keep all minutes of the deliberation.

He shall also keep an accurate attendance roll of all members.

Article VI: Election of Officers and Members

Section 1: All Student Council officers, Editor of the Chieftain, Editor of the West Georgian, and V.R.A. President will be chosen two weeks before final examinations of the winter quarter and will take office at the beginning of the

spring quarter. The out-going officers will remain on the council as advisors.

Section 2: All students wishing to become a candidate for a particular office shall file a petition with the Dean of the College signed by at least twenty students prior to the election.

Section 3: Eligibility of the candidate in relation to scholarship and citizenship shall be considered for approval by a committee composed of the Dean, Faculty Chairman of the Student Government Committee, the Dean of Women, the Dean of Men, and the President of the Student Council.

Section 4: The two day school representatives will be elected the third week of the fall quarter in the same manner as the Student Council officers with the exception that only day students will sign a candidate's petition and vote for the candidates.

Section 5: All officers and members shall be elected for a term of one year.

Article VII: Vacancies

Section 1: If a vacancy occurs among any of the three offices, said vacancy shall be filled from the student council membership by an election of student council members.

Article VIII: Meetings

Section 1: The Student Council shall meet regularly every two weeks or as prescribed by the school calendar.

Section 2: Special meetings may be called at any time by the executive committee which shall be composed of the officers of the council and the sponsors.

Section 3: Attendance is desired but not compulsory at *special* meetings.

Article IX: Decisions

Section 1: Any action taken on any matter shall be taken by a majority vote of the council.

Section 2: Any action of the council may be reviewed by the president of the college in accordance with the rules and regulations of the University System of Georgia.

Section 3: Decisions are valid only when a quorum is present.

Article X: Amendments

Section 1: Amendments to the Constitution may be presented by any student council member. Such amendments must be presented in writing, and two weeks must elapse before voting for their adoption. A majority of the student council membership shall be necessary for adoption.

BY-LAWS

Section 1: If a member of the student council takes two consecutive unexcused absences he shall automatically be withdrawn from the council by notification from the secretary.

Section 2: Replacement of student council members. If a student is dismissed from the council because of excessive absence, he shall be replaced by another member of the group he represents, elected by that group.

Section 3: The president of the council may appoint temporary or yearly committees for specific purposes such as:

1. College activities calendar
2. Elections
3. Social functions

4. Honor council
5. Student projects or any other committees concerning matters coming within the scope of student activities as prescribed in Article II.

Offices and Elections

1. Elections are held at the following times under the sponsorship of the Student Council:

a. Fall Quarter

1. Day Student Representatives to the Student Council
2. Freshman Class officers

b. Winter Quarter

1. Officers of student council
2. Voluntary Religious Association President
3. Editor of West Georgian
4. Editor of Chieftain

c. Spring Quarter

1. Sophomore, Junior and Senior Class officers

Run-over elections are held where one candidate does not receive a majority of those voting on the first ballot. No write-in votes are considered. Run-over elections for any office will be between the two leading candidates.

2. To qualify for candidacy for one of the above offices a student must have a scholastic average of C and must have been enrolled at West Georgia College during the two quarters preceeding the election. He must also file a petition personally signed by at least twenty eligible students with the Student Council. A committee composed of the dean, the

dean of men, the dean of women, the sponsor of the Student Council, and the president of the Student Council will pass on the scholastic and citizenship qualifications of each candidate and will notify immediately any candidate who has been disqualified.

3. The editors of the Chieftain and the West Georgian and the president of the Voluntary Religious Association should have had a year's previous experience with these organizations and have the approval of the sponsors.

4. All elections are organized and conducted under the supervision of the Student Council.

5. The Freshman class elects a President, a Vice-President, and a Secretary-Treasurer during the fall quarter after mid-term grades appear. These officers serve for the current year. Candidates are subject to the same qualifications and election regulations as stated above for other officers.

6. The May Queen and her court (chosen from the sophomore, junior and senior classes) the Homecoming Queen and her court, and the King and Queen of Hearts are elected by student vote under the supervision of the student council. Nominations must be made two weeks prior to the election. Regulations concerning qualifications and method of voting are announced by the Student Council as the time for each election approaches. No girl may be queen more than once in any school year.

7. Class officers lead in conducting such routine class business as arises from time to time and act as hosts and committeemen at special class functions.

8. Special elections are called to fill vacancies occurring as a result of an officer's failure to return to college or inability to serve during the period for which he was elected.

9. Each dormitory has its own house council elected by vote of its occupants. These councils preside at regular house meetings where problems and procedures for more effective dormitory living are presented and discussed. These councils cooperate with the administration's efforts to provide harmonious living experience for the students in the respective buildings.

10. All elections are to be conducted in an orderly and dignified manner, and in the spirit of fair play.

11. Each candidate is responsible for removing and properly disposing of such election signs, cards, banners, etc., used during the election in behalf of his candidacy.

12. In advertising a candidate, all devices that tend to mar or deface college property are forbidden. Candidates will be required to pay for damages.

13. Students shall not campaign for office until they have received notice of qualification.

Life at West Georgia College

CAMPUS

The campus is a beauty spot in the foothills of West Georgia. It has a magnificent array of shrubs, flowers, and trees especially selected and placed in the lovely natural setting of rolling hills. Students at all times should accept a personal responsibility for the care and protection of trees, shrubs, grass and of the general appearance of the campus.

VOLUNTARY RELIGIOUS ASSOCIATION

All members of the student body are members of the Voluntary Religious Association. The activities of the Association are guided by the V.R.A. Council, whose members are selected at the beginning of each year from applicants interested in spiritual activities on the campus.

Vespers are held each Wednesday evening at 6:30 in the Student Lounge and one other night during the week in the dormitories.

Students are urged to attend the local church of the denomination of their choice. College busses take them to both morning and evening services.

Some of the churches have organized denominational groups on the campus which have the full interest and cooperation of the institution.

ASSEMBLY

Once a week the student body meets in assembly. Speakers representative of every phase of professional endeavor are selected for these occasions. Announcements concerning matters of campus-wide interest are made at this time. Student response to these meetings is respectful and dignified.

DINING HALL

Meals at West Georgia College are served cafeteria style from modern steam tables. Student assistants serve these meals which are planned and supervised by a Graduate Dietician. Students are expected to maintain high standards of behavior in the dining hall. All students living in college halls take meals in the college dining hall. Men are required to wear coats on Sunday.

CLINIC

The college provides a clinic for both the men's and women's dormitories. The new Tanner Memorial Hospital located in Carrollton provides additional health and emergency service. If the student is ill he should contact the host or hostess in his building immediately.

LIBRARIES

The Library Building on the front campus houses Sanford Library and the West Georgia Regional Library. Sanford Library, named for the late Chancellor Steadman V. Sanford, is the college library and occupies the main floor of the building, including spacious reading rooms, stack room, and staff work room. Its collection of 14,000 books covers a wide range of subject matter and includes a ref-

erence collection, fiction, general reading, and a special section of Georgiana.

The West Georgia Regional Library, housed in part of the library basement, operated by the State Department of Education, serves five counties in this area through its book-mobile. Both libraries are administered by trained and certified librarians.

COLLEGE BOOK STORE AND STUDENT LOUNGE

For the convenience of the students, a store is operated in the student lounge, where books, school supplies, stationery, toilet articles, light lunches, cold drinks, etc., are on sale.

POST OFFICE

Located at West Georgia College is a substation known as West Georgia College Substation, Carrollton, Georgia. All mail to students should be addressed to them there.

AWARDS

WATSON AWARD

As a memorial to Gordon Watson, late Professor of English, on Graduation Day of each year the college awards honorary certificates to the students who, in the estimation of the faculty, have attained distinction in their work, and who have exhibited those qualities of character, integrity, leadership and courtesy for which this esteemed teacher is so well remembered. This award was established by the College in 1940.

HERNDON AWARD

As a memorial to Thomas A. Herndon, Jr., a graduate of the class of 1939, friends and classmates established this award in 1953.

On Graduation Day each year a sheepskin brochure is awarded to freshmen who have exhibited the best qualities in leadership, interest, participation and scholastic standing in the field of the social sciences. The selection is made by a designated joint committee of faculty and students.

STUDENT PUBLICATIONS

THE WEST GEORGIAN

The West Georgian, student newspaper, is as old as West Georgia College itself. Members of the West Georgian Staff with the exception of the editor, are chosen through try-outs held at the beginning of each school year. Students who are interested or experienced in journalism are urged to come to these try-outs, which will be announced after the beginning of each fall quarter. The West Georgian has been awarded first class honor rating seven years by the Associate Collegiate Press. This rating places The West Georgian among the best junior college newspapers in the South.

THE CHIEFTAIN

The Chieftain, West Georgia's yearbook, is so named because the Indian was the emblem of the college. The first issue of The Chieftain appeared in the spring of 1934.

Members of the staff with the exception of the editor-in-chief, are chosen by means of try-outs for which any student is eligible. Staff members are selected from these students

who in the try-outs show more interest and ability in journalistic and editorial work.

The Chieftain has been awarded first honor rating several times by the National Scholastic Press Association.

INTERCOLLEGIATE ATHLETICS FOR MEN

Football, Baseball, Basketball and Tennis are played on an intercollegiate level, meeting colleges from Georgia and neighboring states. It is purely on the amateur basis with no athletic subsidization. The Junior College Conference is a league with keen competition being the foundation. West Georgia's varsity teams are noted for their active participation throughout the state. Games are also played with teams from Tennessee and Alabama.

Student Organizations

ALPHA PSI CLUB

The Alpha Psi Club, organized in 1933, is affiliated with the State and National Home Economics Clubs. The membership of Alpha Psi consists of young women interested in home making and in ways of improving that art.

At the beginning of each year this club names its own objectives. It holds meetings twice each month. At these meetings programs are given concerning personal grooming, clothing and good clothing design, future materials for the home, foods and cookery, and other subjects.

ALPHA THETA

The purpose of this organization is to stimulate interest and promote skill in acting, directing, and stage management, as well as to further the knowledge of the individual in Drama. It also gives each member an over-all concept of the ideals and practices in all aspects of Theatre.

The club presents one three-act play at the end of each quarter during the regular school year. Major emphasis is placed on the development of the student as a well-adjusted individual who can express himself easily and effectively. Membership is open to any student interested in Drama or allied divisions of Theatre.

THE BAND

The band was organized several years ago, and provides opportunities for participation at athletic events, assembly

programs and community activities. Members are selected on the basis of playing experience.

Five hours credit has been authorized by the committee on curriculum for three quarters work for each year.

WEST GEORGIA COLLEGE CHOIR

West Georgia College has maintained a choral organization of merit throughout its history known as the West Georgia College Choir. The committee on the course of study has authorized that two course credits be given for satisfactory participation in the choir for three consecutive quarters during each of two years.

The purpose of the choir is to provide satisfying experiences with interest and talent in music and to supply appropriate music for various needs on the campus and in the surrounding community.

CIRCLE K

The Kiwanis Club of Carrollton has established a Circle K Club to promote civic welfare of the college. The purpose is to afford members a normal participation in the social life of the campus; to develop leadership, initiative, and useful training in living and working together; to promote good fellowship, high scholarship, and service to the college; and to give primacy to the human and spiritual rather than to the material values of life.

It is desired to develop within the members the high degree of serviceable citizenship and social service as exemplified by the constitution and by-laws of Kiwanis International.

Membership is selected on the basis of scholarship, civic interest, and leadership.

DEBATE CLUB

The Debate Club was organized in 1946, and grew out of the social science club, Zeta Sigma Pi. Any student who is interested in debating questions of local, state, and national interest is eligible for membership. This club has established an enviable record in debating and forum discussions, having won honors in various national tournaments. Every member is given the opportunity to participate in intramural or intercollegiate debates. The crowning event of the debate season is the annual West Georgia Intercollegiate Debate Tournament, promoted by the Debate Club, and held at West Georgia College.

DRAMATICS

Plays are an important part of our college program. The experience of being in a play is of great value. A really good college play is remembered as an outstanding event of that college year. One play is presented each quarter.

EL CIRCULO ESPANOL

El Circulo Espanol was organized in November 1942. Any students who are interested in Spanish are eligible for membership.

The purpose of the club is to help those students interested in Spanish to become more familiar with the customs, culture, and arts of Spain and Spanish America.

FUTURE BUSINESS LEADERS OF AMERICA

Any student who is enrolled in one or more commercial subjects is eligible for membership in the Future Business Leaders of America. The purpose of the F.B.L.A., is to pro-

mote interest in the business field and to help train young people to assume responsible positions as the future leaders of business. The club's special project during the year will be to set up a Voluntary Typing Service.

FUTURE TEACHERS OF AMERICA

Future Teachers of America is an organization for the promotion of interest and study of the problems of teaching and the development of a professional awareness on the part of students planning to enter the teaching profession.

4-H CLUB

Any former 4-H member or any person interested in 4-H Club Work is eligible for membership in the club at West Georgia. The main purpose of the club is to keep students informed as to the activities of 4-H clubs at local and state levels.

LE CERCLE FRANCAIS

Le Cercle Francais is composed of students interested in French life and culture. Usually the members are taking college courses in French.

The purpose of this club is to help students become more fully acquainted with the customs of France and understand the French people better.

THE LITERARY SEMINAR

The Literary Seminar meets every two weeks and encourages higher standards of literary criticism and of creative writing.

Students meet to discuss contemporary poems, short

stories, essays, novels and plays and to present their own creative endeavors for analysis by the group. The Quill, its annual publication, publishes the best of these endeavors.

MU ZETA ALPHA

Membership in Mu Zeta Alpha Scientific Honor Society is restricted to outstanding men and women students in the fields of natural science and mathematics. Mu Zeta Alpha is not a social club; it is a campus service fraternity. Membership is by invitation.

Service Divisions of the organization include the (a) Scholarship Division which obtains scholarships for worthy students, (b) The Science Convention Division which plans and executes the Annual Science Convention for High School Students, (c) Seminar Division consisting of student lectures and reports of original investigations, and (d) The Elementary School Division which assists elementary teachers in planning science programs for their classrooms.

THE VETERANS CLUB

The Veterans Club was organized in 1945. All veterans of the wars in which the United States has participated are eligible for membership. The Club has been active in promoting campus improvements and keeping veterans informed on problems of special interest to them.

W. A. A.

All young women enrolled at West Georgia College are members of the Woman's Athletic Association. Recognition is given members according to a point system. A block letter is awarded for a certain number of points, an athletic pin for a greater number.

The purpose of this organization is to promote interest in athletics and to develop good sportsmanship and skill in sports. The W.A.A. sponsors the activities of the sports clubs and various games and tournaments. It also assists with other recreation.

W CLUB

The Athletic Association, organized in March 1934, became the W Club in June, 1938. Men students qualify as members of the W Club when they have won a letter in the sports offered on the campus. These letters are awarded according to a point system.

The purpose of this organization is to stimulate interest in athletic activities for men and to promote the best ideals of sportsmanship. The club sponsors athletic sports and recreational activities such as hikes, weiner roasts, and weekend recreation on the campus.

ZETA SIGMA PI

Any student who is interested in current affairs and social problems is eligible for membership in Zeta Sigma Pi. The motto for which Zeta Sigma Pi stands—"Investigation, Discussion, Action"—best explains the purpose of the club.

At bi-monthly meetings the programs deal with current topics through forums, lectures, debates and pictures.

Major Activities

FALL QUARTER

FRESHMAN ORIENTATION

Each year the college faculty and the new students assemble at the college three or four days before the opening of classes for the Fall Quarter. These days are spent in acquainting the new student with his fellow students, the college faculty, and the college in general. Inspection trips are made to the various buildings and to all parts of the campus. Social and recreational hours are planned for faculty and students. Students become acquainted with their advisers, who assist them in selecting their courses of study and in making out their schedules for the Fall Quarter. Physical examinations and educational tests are given. In addition to this each freshman registers for Social Science 103—an orientation course offered during the fall quarter.

RAT WEEK

Many features of Freshman Week have already become part of the college traditions. For example the Sophomore-instigated Freshman Parade to town and around the square has become so much a part of us that both students and town folk look forward to it as an annual event of fun and frolic. This parade has in it the element of humor and is a test of good sportsmanship for both Freshman and Sophomores. This parade takes the place of all other forms of initiation for new students.

FOOTBALL

See schedule on page 52.

HOMECOMING FESTIVITIES

One football game is designated as the Homecoming Game. All alumni of the school are invited to the festivities of the day. A parade precedes this game and in the evening a formal dance is given.

RELIGIOUS EMPHASIS WEEK

During Religious Emphasis Week a guest minister is brought to the campus for a series of services to emphasize Christian living on the college campus.

THEATRICAL PRODUCTION

Plays are an important part of our college program. The experience of being in a play is of great value. A really good college play is remembered as an outstanding event of that college year. One play is presented each quarter.

CHRISTMAS CONCERT

Just before the Christmas holidays, the college choir presents a concert in the college auditorium on the last Sunday in the quarter.

WINTER QUARTER

BASKETBALL

The men have a schedule of games with other schools of the state. One of the womens' physical education classes is devoted to basketball during the winter quarter.

THE SWEETHEART DANCE

Each quarter the school sponsors a formal dance. This dance for the winter quarter is held near Valentine's Day. At this dance the Sweethearts of the campus are crowned.

THE DEBATE TOURNAMENT

The annual West Georgia Intercollegiate Debate Tournament, promoted by the Debate Club, is held on the college campus in this quarter.

THEATRICAL PRODUCTIONS

The Dramatics Class produces its second play just before spring holidays.

SPRING QUARTER

BASEBALL

West Georgia sponsors a baseball team that engages in intercollegiate baseball.

SCIENCE CONVENTION

An outstanding event on the college campus in the spring is the science convention sponsored by Mu Zeta Alpha. Students from neighboring high schools participate in this affair.

EASTER OBSERVANCE

During the Lenten season the V.R.A. plans special services for their vespers. Also on Good Friday a special service is held in the auditorium.

WEST GEORGIA WEEK

Each year the college has a special week during which many types of activities are held. The annual "clean-up" day is observed.

PARENTS' DAY

Parents' Day is an annual affair and is highlighted by a convocation at which time awards are given to outstanding educators.

This program is followed by a barbecue on the college campus.

MAY DAY

Annual May Day activities at West Georgia College are sponsored by the Department of Health and Physical Education in cooperation with the Department of Home Economics.

The May Queen and her court are chosen by student vote from the sophomore and junior women on the basis of beauty, poise, charm, and campus leadership at an election held during the first few weeks of the winter quarter. A woman may serve as queen only once.

The May Queen is crowned by the president of the college in a colorful setting out-of-doors and a dance program is presented by the Physical Education Department.

THEATRICAL PRODUCTION

The final play presented by the class in Dramatics is given as a climax to the year's work.

SPRING DANCE

The last week-end of the school year is looked forward to for many reasons, but especially is it important socially in that the final dance of the college year is given by the freshman class and faculty in honor of the graduates.

SPRING CHOIR CONCERT

On the last Sunday afternoon of the Spring Quarter the college choir gives its final concert for the school year.

PRESIDENT'S RECEPTION FOR GRADUATES

Each year the president of the college gives a farewell party for the graduates of the college. This is a formal affair and is held either in his home or in his lovely garden on the night before graduation.

GRADUATION

The year's work is formally concluded with a convocation in the college auditorium at which time degrees and other awards are received.

Regulations

PARTICIPATION IN STUDENT ORGANIZATIONS

1. Students will be permitted membership in only two of the so-called "special interest" clubs, i.e., French Club, Alpha Psi, Spanish Club, 4-H Club, Mu Zeta Alpha, Zeta Sigma Pi, Veterans Club, Chieftain, West Georgian, F.T.A., F.B.L.A., Circle K and Alpha Theta.

2. In addition to the two from the above group, students are permitted to become members of one or more of the clubs felt to be of more general interest, i.e., Woman's Athletic Association, "W" Club, Voluntary Religious Association, W.G.C. Choir, and Student Council.

3. A student is permitted to be an elective officer in only two organizations. This applies to both the organizations of general interest and those of special interest. If a faculty sponsor feels that this is not advisable it is his responsibility to counsel with the student.

GENERAL REGULATIONS

1. College regulations go into effect at the time a student arrives on the campus and continue until the time of his departure. Students permitted to leave the campus at various times during the year are responsible for upholding the standards of the college during their absence.

2. Men are to visit the girls' dormitories only when they have dates with the residents or by special permission of the hostess. Men will use the reception rooms and porches of the womens' dormitories for dating only within the hours designated: Week-days (Fall and Winter Quarters) 5:00

p.m. to 7 p.m. (Spring Quarter) 5:00 p.m. to 7:30 p.m.
Saturday afternoon—3:00 to 8:00 p.m. Sunday after noon-
day meal until 6:00 p.m.

3. The Students' Social Center in the Science Building is provided for informal get-togethers and the Recreation Hall is a place provided for recreation from 2:30—7:30 on week nights and from 2:30 to 10:30 on Friday and on Saturday from 10 a.m. to 11:00 p.m.

4. Rooms must be kept in order and may be inspected each day except Sunday. Change in furniture or any other changes about the room must be referred to the dormitory officials. Paste or anything to mar the walls must not be used. Each person is responsible for the preservation and upkeep of property in his room and will be required to pay for any damage before the end of the quarter.

5. All dormitory students must take their meals in the school cafeteria.

6. All men other than local and veterans are required to live in college dormitories as long as rooms are available. Unless requested to move a student may change his dormitory assignment only at the end of the quarter.

7. Electrical appliances, such as irons, hot plates, toasters, etc., must not be used in rooms because of serious fire hazards endangering life and property. Arrangements must be made with dormitory hostesses for use of kitchen privileges.

8. Any student who fails to register before the end of registration day of any quarter will be charged a fee of \$3.00 first day, \$1.00 second day, and \$1.00 third day for late registration. Enrollment is not complete until student's enrollment card is returned from the Comptroller's to the

Registrar's office. Any change in course must be made within the first week of the quarter.

9. Students may deposit cash in the cashier's office and withdraw it as needed. This practice is advised in order to protect students from loss. Students are urged not to keep large amounts of cash on their persons or in their rooms. Each withdrawal should be in the amount of \$1.00 or more.

10. The post office of the college is known as Carrollton (sub-station West Georgia College.) Mail is received twice daily and dispatched twice daily.

11. In the case of emergency if a parent wishes to call a student home, communications must be made with the host or hostess of the dormitory.

12. When dormitories are officially closed for holiday seasons, all students, except those who must remain for work or for other legitimate reasons, are to leave. Special permission to remain must be secured from the dean, and those granted such permissions must observe regulations set up by the administration.

13. Dates or social activities are not permitted after dormitories are closed.

14. Overnight visitors may be entertained in the dormitories only on weekends, and then with the permission of the host or hostess in the building.

15. Assemblies are scheduled once each week for the entire student body. These meetings are considered as important as class work. Attendance is required of all students.

16. Students are not to smoke in the dining hall, the gymnasium, the library or the classroom.

17. Requests for trays during illness must be made of host or hostess thirty minutes before meals.

18. Hazing is not permitted.

19. Outsiders who persist in making a nuisance of themselves in the college community shall be barred from the campus, or from having dates with college girls.

20. Classes are held five days each week. The college reserves the right to close weekends or to refuse permission to individual students to leave the campus.

21. Any violation of the 20-miles per hour limit on the campus will subject driver to dismissal from school or to his car's being banned from the campus.

22. Classrooms and the gymnasium are not to be used for dating or loitering at any time.

23. All alcoholic beverages are forbidden on the campus or in any of the campus buildings.

24. All automobiles, motorcycles or motor-bicycles owned or operated by students must be registered in the office of the Dean of Administration.

25. No student is allowed to drive beyond the city limit without a special permit from either parent or guardian. Permission to ride no farther than 25 miles beyond the city limit may be granted or denied by parents on the form mailed to them at the time the students enter the school.

26. In case it is necessary to change rules in this handbook, recommendations for changes will be made to the Student Council and approved by the faculty and will not go into effect until the following year.

27. Any person who violates the parking laws of the campus will be subject to fine or to some other penalty.

28. Men and women may wear Bermuda shorts with knee length socks on the College campus under the following conditions:

A. Men: At any time during the week days. At no time on Sunday.

B. Women: After 3:15 p.m. to all places other than the library and the dining hall from Monday through Friday. All day on Saturday. At no time on Sunday.

29. A. Men must not appear on campus or in town without shirts at any time.

B. Women will be permitted to wear shorts, peddle pushers, etc., (without raincoats) for physical education classes and sports. They are not to be worn (outside the residence areas of dormitories) at any other times except by special permission from the Dean of Women.

DORMITORY PROCEDURES

1. Each residence hall has a house council composed of proctors appointed by the Administration and officers elected yearly by the residents of the hall. These officers are president, vice-president, secretary and treasurer.

2. The objectives of dormitory life are:

a. to build self-control.

b. To set and maintain a high standard of living.

c. To settle problems arising within the group on a fundamental principle so that the result will

be effective for the individual and the group for the present and the future.

d. To know and practice the common social conventions.

e. To respect one's property and that of others.

3. House council meetings are held weekly and house meetings are held monthly. Both are subject to call.

4. Various social activities are sponsored by each dormitory.

WOMEN'S DORMITORIES

1. All women except day students must live on the campus.

2. Study hour should be interpreted to mean no whistling, singing, loud laughing and talking, or playing of musical instruments. Boisterousness in the dormitories is out of order at any time.

3. All nights preceeding classes are regarded as study hour nights. Study hours are 7:30-9:00 and 9:30-10:30.

During Spring Quarter study hours begin at 8:00.

4. Occupants of the lobbies, lounges, and living rooms are expected to keep them orderly.

5. Women may spend the night in another woman's room on nights not regarded as study hour nights by signing out and in on the house register.

To spend the night in another dormitory written permission from both hostesses must be secured.

6. All communications from parents or guardians concerning leave of absence must be mailed directly to the Dean of Women. Standing permits are valid only for week-end visits at home.

7. Women must have written permits from parents or guardians to leave the campus for out-of-town trips other than those sponsored by the college. This includes going home after major college functions. These permits must be sent directly to the Dean of Women, and there must be a separate permit for each leave. Permission for college-sponsored out-of-town trips is granted or denied by parents on the form mailed to them at the time the students enter school.

8. Women leaving the campus for out-of-town trips must file a leave of absence card approved by the Dean of Women, not later than noon, Thursday.

9. Women returning from week-end visits must arrive at the dormitory not later than 9:30 p.m., Sunday.

10. Women may ride in cars only to and from town with people they know. They are forbidden to ride in trucks or on the outside of cars at any time.

11. In case of illness or other emergency, students should report to the dormitory hostess at once, day or night.

12. All guests must conform to dormitory regulations. Each hostess is responsible for her guest.

13. Students may go to town during the day but must return to the campus by 6 p.m.

14. Women students who leave the campus during the day or leave the dormitory after 6:00 p.m. must personally sign in and sign out on the official house register.

15. A. Women students are allowed to have one "night out" during the week, and on Friday and Saturday nights when no school event is scheduled, in groups of four or more to attend movies or other approved public entertainment. Signing-in time after such occasions is 10:30 p.m. during the week and 11:00 p.m. on Friday and Saturday nights.

B. Juniors and seniors have the privilege of going out an extra night with only one person.

C. Any student on scholastic probation will forfeit her nights out during the week.

16. Women may go to the movies on Sunday afternoon if permission has been granted by parents.

17. There will be no dates in the womens' dormitory during any major college function.

18. Women students may spend the night in Carrollton only with parents or near relatives.

19. The time for turning lights out in the girl's dormitories is 11:00 p.m. on Sunday through Thursday and 12:00 o'clock on Friday and Saturday as long as there is no disturbance after 11 p.m.

20. Dancing is not permitted in the girls' dormitories. The recreation hall has been provided for that purpose.

21. No washing or ironing is permitted during study hour.

22. No incoming telephone calls will be received during study hour, or after 11:00 p.m., except in the case of an emergency.

23. Any resident who breaks the rules of the dormitory shall be presented to the house council for action.

MENS' DORMITORIES

1. Men students who leave the campus during the day or leave the dormitory during the evening must personally sign in and sign out on the official house register.

2. Men must be fully dressed when in the recreation room and lobby.

3. The lobby and recreation room will remain open until 11:00 p.m. during the week and 1:00 a.m. on Friday and Saturday nights.

4. Study hours will be maintained in the dorm from 8:00 p.m. until 10:00 p.m. Sunday through Thursday nights.

5. Lights in the halls will be turned out at 11:00 p.m., and quiet maintained after 11:00 p.m., Sunday through Thursday nights. Students desiring lights on after 11:00 p.m. must sign up with floor proctor.

6. Men desiring to have a guest in the dorm must notify the supervisor and assume the responsibility for his conduct.

7. Items may not be placed on dormitory walls.

8. Excess noise will not be tolerated at any time.

9. The lobby shall be kept for small gatherings and

"company". The recreation room shall be used for "bull sessions."

10. Radios must not be played loudly enough to disturb others at any time.

11. Men are to have their rooms in order ready for inspection by 12:00 noon daily, with the exception of Saturday and Sunday.

12. Trash, paper, and other refuse must be placed in designated receptacles.

13. THERE WILL BE NO DRINKING, PRESENCE OF ALCOHOLIC BEVERAGES, OFFENSIVE LANGUAGE OR GAMBLING AT ANY TIME IN THE DORMITORY.

14. The occupants of a room are to be held responsible for damage to room or property in the room they occupy. The cost of repairs or replacement in case of such damage is to be borne by the occupant. If the occupant of a room can show that the damage was done by someone else, the cost of repairs will be taken out of the deposit of the one causing the damage.

15. Men who are sick are to report to the supervisor or nurse immediately. Excuses for such absences will be issued by the supervisor. The supervisor must report these absences daily to the college nurse who in turn will report to the Dean of Administration.

16. No incoming telephone calls will be received during study hour, or after 11:00 p.m., except in the case of an emergency.

17. Any resident who breaks the rules of the dormitory shall be presented to the house council for action.

18. Men will not be out of their dormitories after 11 p.m. If such absence is necessary, special notice should be given by the student to the supervisor. Disregard and lack of cooperation for this regulation will be subject to house council action.

19. All drink bottles are to be left downstairs. No showers are taken after 11:00 p.m. or during study hours, Monday through Thursday.

20. Occupants of Aycock Hall who own cars must use space provided for their cars at Aycock. There is no room for these cars on the front or back campus.

LIBRARY REGULATIONS

1. Books not specifically reserved may be drawn from the library for home use for two weeks.

2. Books on special reserve must be consulted in the library except as stated in regulation 3 and 4 below.

3. Reserve books may be drawn from the library at 4:00 p.m., for home use overnight and must be returned by 9:00 a.m., the following morning.

4. Reserve books may be drawn from the library after 12:00 noon on Friday for home use over the weekend and must be returned by 9:00 a.m., the following Monday.

5. Periodicals may not be taken from the library by students.

6. A fine of two cents a day will be charged on books not returned on time.

7. A fine of fifteen cents for the first hour and five cents for every hour thereafter will be charged on reserve books not returned on time.

GRADES AND QUALITY POINTS

1. The grades received in courses in each college year carry quality points according to the following schedule:

Grade	Points
A	6
B	4
C	2
D	0

2. A student must receive in each college year at least nine quality points to be admitted the following year. If not too great, the deficiency may be made up in summer school.

3. A total of 36 quality points, equivalent to an average of C for the two years is required for graduation.

4. One quality point is deducted for each unexcused absence from classes or assemblies in excess of six.

ABSENCES

1. Absences from class and regular assemblies are ex-

cused for members of recognized student activities when representing the college away from the campus, for field trips sponsored by instructors, for illness and for the other reasons considered justifiable by the Dean of Administration. Absences due to illness if reported by the host or hostess or nurse, may be excused by him.

2. A student desiring to continue his college work after being absent from a class or exercise occurring the day immediately preceeding or the day immediately following the Thanksgiving recess, the Christmas recess, the Spring recess, or other college holidays and any weekend must pay a fee of \$1.00 for each class in which the absence occurred.

3. When a student has taken six class cuts he and his parents are to be notified and a student who has taken ten unexcused cuts may subject himself to necessary withdrawal from college.

4. Written excuses for absences must be turned in within seven days after absences have occurred.

5. One quality point is deducted for each unexcused absence from classes or assemblies in excess of six.

SCHOLASTIC PROBATION

Students who are not doing satisfactory work are placed on scholastic probation as a means of emphasizing for them the necessity of analyzing their situation to determine the cause of poor work.

Poor study habits or conditions and insufficient time allotted to study are often the causes, and students are therefore strongly urged to curtail any activities that tend to interfere with study.

The period of scholastic probation extends to the close of the quarter except in the case of "incomplete" grades, which of course can be recorded by the instructor as soon as the student's work is complete.

1. Any student who passes only one course with C or above or who makes two grades below C any quarter or mid-term will be placed on probation until scholarship is satisfactory. A student failing in all his work will not be permitted to return for the next quarter. He may apply for re-entrance after one quarter, but will do so on probation.

2. When placed on probation for low grades during a previous quarter a student must do passing grade work in two courses and make at least two quality points or subject himself to possible withdrawal.

3. Student eligibility for audience participation in all activities and for holding student elective offices shall be based on the previous quarter's scholastic record. If that record shows scholastic probation or if it is the record of a new student marked "on trial", then he is not eligible for the following quarter. In case the above statements need clarification, the Administrative Committee of the Faculty shall have full authority.

4. In some cases, a student on probation may lose membership in all student organizations during the period of probation.

5. Unexcused absences from classes or assemblies while on probation render the student subject to suspension or expulsion.

DISCIPLINARY PROBATION

1. The college reserves the right at all times to place students on probation for various periods of time when the conduct of the student becomes detrimental to either himself or the college.

2. A student may be asked to withdraw when in the opinion of the faculty administrative committee, or student council, or an appointed committee within the student council, such student seems not to be able to adjust to campus life and the discipline of group living, does not indicate ability or willingness to profit by the course of study offered by the College, conducts himself in such a way as to reflect upon the reputation of the college community. Some samples: low class attendance even when excused, continued disregard of warnings for breaking minor rules, habitual late sleeping in mornings, failure to keep room in order, disregard and defiance of dormitory council rules, conduct on campus unbecoming for ladies and gentlemen, activities and associations off the campus detrimental to college reputation.

ENTERTAINMENT

1. Whenever the gym or any other room is used for college affairs the group or organization sponsoring the affair is held responsible by the faculty for the removal of decorations and the arrangement of the building for the next scheduled class following the entertainment. Faculty sponsors are responsible for carrying out this regulation.

2. Requests for permission to schedule events must be filed in the office of the Dean of Administration two weeks ahead of time and must be signed by the faculty adviser.

3. Social functions are limited to one each quarter for each organization, the nature of the function to be approved by the Dean of Administration and the faculty advisers.

4. One formal dance is held each quarter: the Homecoming Dance during the fall quarter, the Sweetheart Dance during the winter quarter, and the Spring Dance at the close of the spring quarter. These are restricted to students, faculty and alumni except by special permission from the Administrative Committee.

5. No social functions can be scheduled on any night preceding quarterly exams.

6. The president of the Student Council will present to the Administrative Committee a calendar of events for each quarter, not later than two weeks after classes begin in each respective quarter.

7. The Chairman of the Public Exercises Committee is in charge of all college assembly programs. All matters pertaining to public programs and the scheduled use of the auditorium for public exercises of a general college nature should be cleared through the Chairman of this committee.

WEST GEORGIA COLLEGE

CARROLLTON, GA.

SCHOOL CALENDAR

1957-58

SUMMER SCHOOL, 1957

First Session, June 12 to July 19
 Wednesday June 12
 Thursday June 13
 Friday June 14
 Thursday July 4
 Friday July 19

Registration, 9:00-12:00, 1:00-4:30
 Classes begin, 7:45 a.m.
 Last day for registration
 Holiday
 First term ends

Second Session July 22 to

August 14

FALL QUARTER, 1957

Thursday Sept. 19
 Sunday Sept. 22
 Sunday Sept. 22
 Tuesday Sept. 24
 Tuesday Sept. 24

Faculty meeting, 3:00 p.m.
 Freshmen arrive, 2:00-5:00 p.m.
 Freshmen assembly, 7:00 a.m.
 Sophomores, Juniors, and Seniors arrive
 Assembly for sophomores, juniors, and
 seniors, 7:00 p.m.

Wednesday Sept. 25

Registration for sophomores, juniors,
 and seniors, 8:00 a.m.

Thursday Sept. 26
 Friday Sept. 27
 Saturday Sept. 28

Freshman registration, 8:00 a.m.
 Classes begin, 8:00 a.m.
 Classes will meet on this Saturday
 only during the quarter

Thurs.-Sun. Nov. 28-Dec. 1
 Fri.-Tues. Dec. 13-17
 Wednesday Dec. 18

Thanksgiving holidays
 Examinations
 Christmas vacation begins

WINTER QUARTER, 1958

Wednesday Jan. 1
 Thursday Jan. 2
 Saturday Jan. 4

Registration, 10:00 a.m.
 Classes begin
 Classes will meet on this Saturday

Wed.-Fri. Mar. 12-14
 Sat.-Tues. Mar. 15-18

Examinations
 Spring holidays

SPRING QUARTER, 1958

Wednesday March 19
 Thursday March 20
 Saturday May 31
 Mon.-Wed. June 2-4
 Thursday June 5

Registration, 10:00 a.m.
 Classes begin, 8:00 a.m.
 Formal dance, 8:00-12:00
 Examinations
 Commencement, 10:45 a.m.

SUMMER SESSION, 1958

Monday June 16

Registration, 8:00 a.m.

West Georgia "Braves" Football Schedule, 1957

September 21—Tennessee Wesleyan College—There
(Athens, Tennessee)

September 28—South Georgia College (LaGrange, Ga.)

October 5—Gordon Military College—There
(Barnesville, Ga.)

October 11—Georgia Military College—There
(Milledgeville, Ga.)

October 18—Marion Institute, Marion, Ala.—There

October 26—Tennessee Martin Junior College—There
(Martin, Tenn.)

November 2—Middle Georgia College (Homecoming)—Here
(Cochran, Ga.)

November 9—Southern Union, Wadley, Ala.—Here

November 21—Middle Georgia College—There
(Cochran, Ga.)

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Alma Mater

*Alma mater, alma mater, hail, hail to thee.
The shine of our eternal love and youth
Will live forever in the ways of truth.
West Georgia lifts up her head above the beauty
Of the coronets that crown the verdant hills;
Her throne securely rests amid the woodland
Where nature's sweetest tribute daily spills.
Marching feet are guided by her sure light,
Shining on the darkness like a star;
The candles of her children now are burning
To reflect a mother's spirit from afar.*

AARON BUCKALEW